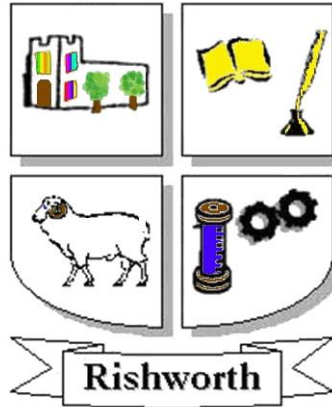


St. John's School



SUBJECT LEADERSHIP POLICY 2016

Date Policy Developed	2015
Review by Head. Noted by SE Cttee	03 March 2016
Next Review (4 yrs)	Spring 2020

AIMS

The aim of subject leadership is to:

- act as a “champion” for their subject area
- ensure progression and continuity throughout the key stages;
- ensure that the curriculum meets the children's needs by providing relevant, challenging learning experiences;
- make judgements about the quality of provision by assessing the children's learning and the effectiveness of the teaching;
- ensure that teachers have good quality resources to meet curriculum objectives
- support teachers in their teaching of the subject.

ORGANISATION

Subjects are co-ordinated teachers. Core areas are co-ordinated by more senior, full-time teachers.

- Maths , English (Inc Library), Science, RE , Special Educational Needs, Safeguarding, Foundation Stage, PHSCE , PE , Geography/ History , MFL , Art , Music, ICT , DT .

RESPONSIBILITIES

The co-ordinators are responsible for

- maintaining their folder (see folder contents);
- reviewing their policies;
- maintaining their curriculum map;
- design of the curriculum
- auditing and ordering resources.

Responsibilities of the whole staff

- Informing co-ordinators of changes they wish to make to the curriculum map.
- Design of classroom activities to be added to the curriculum design.
- Monitoring the curriculum by adding annotations to the schemes of work as they are taught and as part of the monitoring process each autumn term.
- Providing assessment information on their teaching groups.

CURRICULUM REVIEW

Subjects come up for review as part of the monitoring process of the school. As each subject is reviewed actions are written into the school improvement plan. All teachers are involved at this stage in identifying the actions to be taken in the coming year. Co-ordinators receive training together where possible. Staff training is organised either in house or bought in from other providers. The SLT organise this process.

Extra funding is allocated to subjects under review and co-ordinators are responsible for spending this money appropriately. PE and SEN have money specifically allocated to them.



FOLDER CONTENTS

- Policy documents
- Relevant sections of the SIP/ Inspection reports
- Audit and action plan
- Relevant assessment information
- Curriculum Map
- Examples of moderated work
- Monitoring and evaluation reports
- Staff training evidence